



NAVA BHARAT VENTURES LIMITED

Corporate Identity Number: L27101TG1972PLC001549
Regd Office: 6-3-1109/1, Nava Bharat Chambers, Rajbhavan Road, Hyderabad - 500 082, Telangana (India)
Tel No.040-23403501/40345999 Fax No.040-23403013
E-mail I.D: investorservices@nbv.in; Website:www.nbventures.com

IMPORTANT & URGENT FOR YOUR IMMEDIATE ACTION

Ref: NVBN/PAN/1

Date : 15th May, 2018

To all shareholders whose folio(s) has not been updated with PAN&Bank details

Dear Shareholder(s),

Sub.: Mandatory updation of PAN and Bank details against your holding

Pursuant to SEBI circular dated 20th April, 2018, shareholders whose ledger folios do not have complete details with regard to PAN and Bank particulars are required to compulsorily furnish the details to the RTA/to the Company for registration in their folio. **As per the records available with our RTA, your folio needs to be updated with the PAN / complete Bank details, so that the investments held by you will be fully protected with proper KYC compliance.**

ACTION REQUIRED FROM YOU

You are requested to submit the following to update the records immediately on receipt of the letter

- Enclosed format duly filled in and signed by all the shareholders pertaining to your holdings in our Company
- Self-attested copy of Pan Card of all the holders
- Cancelled Cheque leaf with name (if name is not printed, self-attested copy of the first page of the Pass Book)
- Address proof (self-attested Aadhaar-card)

In case of any queries or need any assistance in this regard, please contact;

NAVA BHARAT VENTURES LIMITED Corporate Identity Number: L27101TG1972PLC001549 Regd Office: 6-3-1109/1, Nava Bharat Chambers, Rajbhavan Road, Hyderabad - 500 082, Telangana (India) Tel No.040-23403501/40345999 Fax No.040-23403013 E-mail I.D: investorservices@nbv.in; Website:www.nbventures.com	Karvy Computershare Pvt. Ltd. Unit : NAVA BHARAT VENTURES LIMITED Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032 Toll Free No.: 1800-3454-001 Email : einward.ris@karvy.com
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Thanking you,

Yours faithfully,
For **NAVA BHARAT VENTURES LIMITED**

Sd/-

VSN Raju
Company Secretary & Vice President

FORMAT FOR FURNISHING THE PAN AND BANK DETAILS

Reference No: NVBN/PAN/1

To
Karvy Computershare Private Limited
Karvy Selenium Tower B, Plot 31-32
Gachibowli, Financial District, Nanakramguda
Hyderabad - 500 032

Dear sir,

Unit: NAVA BHARAT VENTURES LIMITED

I/ We furnish below our folio details along with PAN and Bank mandate details for updation and confirmation of doing the needful. I/we am/are enclosing the self-attested copies of PAN cards of all the holders, original cancelled cheque leaf, Bank pass book and address proof viz., Aadhaar card as required for updation of the details:

Folio No.	
Address of the Ist named shareholder as per the share certificate	
Mobile No	
E-Mail id	

Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)			
Name of the Bank			
Name of the Branch			
Account Number (as appearing in our cheque book)			
Account Type (Saving / Current / Cash Credit)	<u>10 - Saving</u>	<u>11 - Current</u>	<u>13 - Cash Credit</u>
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) A photocopy of a cheque is enclosed for verification			
11 Digit IFSC Code			

	PAN No	Name	Signature
First Holder :			
Joint Holder1 :			
Joint Holder2 :			

Date:

Place:

Note: The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.